

AS AT 20 JUNE 2005

GLOSSARY OF TERMS

<u>Abbreviation</u>	<u>Description</u>
A&D	Alcohol and Drug
A&E	Accident and Emergency Department
A&R	Audit and Risk
AAU	Acute Assessment Unit (<i>part of child health services</i>)
ACA	Access Criteria for First Assessment
ACC	Accident Compensation Corporation
ACHS	Australian Council on Healthcare Standards
ACLS	Advanced Cardiac Life Support
ACP	Alternative Commercial Proposal
ADHD	Attention Deficit and Hyperactivity Disorder
ADT	Admission/Discharge/Transfer
ALOS	Average Length of Stay
AMP	Asset Management Plan
ASMS	Association of Salaried Medical Specialists
AP	Annual Plan
ARC	Aged Residential Care
ATOD	Alcohol, Tobacco and Other Drugs
AT&R	Assessment Treatment and Rehabilitation
AUT	Auckland University of Technology
AVS	Accredited Visitor Service
AWOL	Absent without Leave
BC	Business Case
BFHI	Baby Friendly Hospital Initiative
BSE	Bovine Spongiform Encephalomyelitis; also Breast Self Examination
BSC	Balanced Scorecard
BSI	Blood Stream Infections
CAFS	Child and Family Services
CAIT	Crisis and Acute Intervention Team
CAT	Crisis Assessment Team
CBA	Cost Benefit Analysis
CBF	Capitation Based Funding
CCMAU	Crown Company Monitoring Advisory Unit
CCP	Clinical Career Pathway (updated – refer to PDRP)
CCU	Coronary Care Unit
CEA	Collective Employment Agreement
CEO	Chief Executive Officer
CFA	Crown Funding Agreement
CHFA	Crown Health Financing Agency (previously RHMU)
CFO	Chief Financial Officer
CHA	Crown Health Association
CHC	Child Health Centre (no longer used)
CHE	Crown Health Enterprise (no longer used)
CHS	Community Health Services
CIC	Capitation Information Cleansing
CIMS	Co-ordinated Incident Management System
CIO	Chief Information Officer
CIS	Clinical Information System
CME	Continuing Medical Education
CMHT	Community Mental Health Team
CMI	Chronically Medically Ill
CNL	Clinical Nurse Leader
COO	Chief Operating Officer
CPHAC	Community and Public Health Advisory Committee
CPI	Consumer Price Index

CPR	Cardio Pulmonary Resuscitation
CQI	Continuous Quality Improvement
CRMHAN	Central Region Mental Health Addiction Network
CSC	Community Services Card
CSU	Central Sterilising Unit
CSSD	Central Sterile Supplies Department
CTA	Clinical Training Agency
CWD	Case Weighted Discharge
DAA	Designated Audit Agency
DALY	Disability Adjusted Life Year
DAMHS	District Area Mental Health Services
DAO	Duly Authorised Officer
DAP	District Annual Plan
DDG	Deputy Director General
DFR	Dispensing Fee Revenue
DG	Director General
DHB	District Health Board
DHBNZ	District Health Boards New Zealand (supersedes CHA)
DID	Disabilities Issues Directorate
DIVA	Data Integrity Validation Activity
DN	District Nurse
DOA	Dead On Arrival
DSAC	Disability Support Advisory Committee
DSD	Disability Services Directorate
DSP	District Strategic Plan
DSS	Disability Support Services
EAP	Employee Assistance Programme
EDISP	Electronic Dental Information System Project
EEO	Equal Employment Opportunity
ELR	Electronic Laboratory Reporting
ERA	Employment Relations Act
ED	Emergency Department
EDT	Electronic Document Interchange
ENT	Eyes, Ears, Nose and Throat
ENT	Ears, Nose and Throat
EPOA	Enduring Powers of Attorney
ESPI	Elective Services Performance Indicators
EVA	Economic Value Added and Agreement
FACS	Facilitated Access to Co-ordinated Services
FFE	Fixtures, Fittings and Equipment
FFS	Fee for Service
FFT	Future Funding Track
FS	Family Start
FST	Financially Sustainable Threshold
FSA	First Specialist Assessment
FTE	Full Time Equivalent
FU	Follow up Visit
GA	General Anaesthetic
GDB	General Dental Benefit
GM	General Manager <i>or</i> Group Manager
GMS	General Medical Services Benefit
GMT	General Management Team
GSE	Government Special Education
GPP	Government Purchasing Policy
GPT	General Practice Team
HAC	Hospital Advisory Committee
HHC	Home Health Care
HDU	High Dependency Unit
HHS	Hospital and Health Service
HINZ	Health Informatics New Zealand

HMD	Health Monitoring Directorate
HNA	Health Needs Analysis or Health Needs Assessment
HOD	Heads of Department
HOP	Health of Older People
HB	Health Benefits (sometimes still HBL = HB Ltd, its former name)
HHC	Home Health Care
HP	Health Promotion
HPO	Health Protection Officer
HR	Human Resources
HRC	Health Research Council
HSC	Health Specialty Code
HUHU	High User Health Card
HV	Home Visit
HWIS	Health Workforce Information Systems
IANZ	International Accreditation New Zealand
ICD	International Classification of Diseases
ICO	Intermediate Care Officer
ICU	Intensive Care Unit
IDAC	Infectious Diseases Advisory Committee
IDD	Intellectual Dual Diagnosis
IDFs	Inter district Flow(s)
IDP	Indicators of DHB Performance
IEA	Individual Employment Agreement
IEC	Individual Employer Contract
IIA	Income in Advance
ILG	Information Liaison Group
IMAC	Immunisation Advisory Council
IMG	Independent Monitoring Group
IPA	Independent Practitioner Association
IPAC	Independent Practitioners' Association Council
IRR	Internal Rate of Return
IS	Information Systems / Information Services
ISSP	Information Systems Strategic Plan
ISO	International Standards Organisation
IT	Information Technology
ITO	Industry Training Organisation
IP	Inpatient
IV	Intravenous
JV	Joint Venture
IPAC	Independent Practitioners' Association Council
KPI	Key Performance Indicator
LAMP	Leadership and Management Programme
LJU	Level J Unit
LMC	Lead Maternity Carer
LOS	Length of Stay
LPI	Leadership Practices Inventory
LTSA	Land Transport Safety Authority
MAP	Management Action Programme (run through DHBNZ)
MDC	Masterton District Council
MDO	Maori Development Organisation(s)
MECA	Multi Employer Collective Agreement
MERAS	Midwifery Employee Representation and Advisory Service
MF (score)	Missing Filled (<i>score</i>) (<i>dental services</i>)
MHC	Maori Health Committee
MHINC	Mental Health Information National Collection
MHS	Mental Health Services
MH-Smart	Mental Health Standard Measures of Assessment and Recovery
MI	Myocardial Infarction
MMR	Measles-Mumps-Rubella
MOH	Ministry of Health

MOSS	Medical Officer Special Scale
MOU	Memorandum of Understanding
MOW	Meals on Wheels
MPDS	Maori Provider Development Scheme
MRT	Medical Radiation Technologist
MSD	Ministry of Social Development
MVS	Meningococcal Vaccine Strategy
NA	Needs Assessment
NASC	Needs Assessment and Service Co-ordination
NCG	National Service Framework Co-ordination Group
NCSP	National Cervical Screening Programme
NDPG	National Data Policy Group
NBRS	National Booking Reporting System
NGO	Non-Government Organisation
NHI	National Health Index or National Health Indicator
NHPPD	Nursing Hours per Patient Day
NIR	National Immunisation Register
NIISG	National Influenza Immunisation Strategy Group
NMDS	National Minimum Dataset System
NMPC	Nursing and Midwifery Practice Committee
NPAT	Net Profit After Tax
NPV	Net Present Value
NSSP	National Cervical Screening Programme
NSF	National Service Framework
NSU	National Screening Unit
NWR	Non-work Related
NZBS	New Zealand Blood Service
NZCA	New Zealand Coding Authority
NZCOM	New Zealand College of Midwives
NZGG	New Zealand Guidelines Group
NZHIS	New Zealand Health Information Service
NZHS	New Zealand Health Strategy
NZHPA	New Zealand Healthcare Pharmacists Association
NZMC	New Zealand Medical Council
NZMM	New Zealand Materials Managers
NZNO	New Zealand Nurses' Organisation
NZPHDA	New Zealand Public Health & Disability 2000
NZPHO	New Zealand Public Health Observatory
NZAOT	New Zealand Association of Occupational Therapists
OCT	Organisational Culture Inventory
OCP	Output Collection Programme
O&G	Obstetrics and Gynaecology
OIA	Official Information Act
OMD	Ownership Monitoring Directorate (<i>ex CCMAU</i>)
OPD	Outpatients Department
OPF	Operational Policy Framework
OSH	Occupational Safety and Health
OSJ	Order of St John
OT	Occupational Therapy (<i>sometimes also Operating Theatre</i>)
PACU	Post Anaesthetic Care Unit
PACS	Picture Archiving Communication
PAFT	Parents As First Teachers
PBFF	Population Based Funding Formula
PC	Personal Care
PCO	Primary Care Organisation
PDRP	Professional Development and Recognition Programme
PET	Pre-eclampsia Toxemia
PFA	Public Finance Act 1989
PHI	Public Health Intelligence
PHO	Primary Health Organisation

PHN	Public Health Nurse
PHU	Public Health Unit
PN	Practice Nurse
PNS	Practice Nurse Subsidy
PPPR Act	Protection of Personal and Property Rights Act
PQ	Parliamentary Question(s)
PSA	Public Service Association
PTO	Patient Transfer Officer
PUC	Purchase Unit Cost
PV	Price Volume
QHNZ	Quality Health New Zealand
QRU	Quality Resource Unit
QS	Quantity Surveyor
RDA	Resident Doctors' Association
RFF	Regional Funding Forum
RFP	Request for Proposal
RG	Referral Guidelines
RHA	Regional Health Authority
ROT	Registered Occupational Therapist
ROI	Registration of Interest
RMO	Resident Medical Officer
RN	Registered Nurse
RWL	Residual Waiting List
RPH	Regional Public Health
SAT	Self Assessment Tool
SAU	Surgical Admission Unit
SBL	Surgical Booking List
SC	Service Continuums or Service Co-ordination
SCBU	Special Care Baby Unit
SDS	School Dental Service
SIDS	Sudden Infant Death Syndrome
SF	Schizophrenia Fellowship
SHPA	Society of Hospital Pharmacists Australia
SIA	Services for increased access
SLA	Service Level Agreement
SLT	Speech Language Therapy
SMO	Senior Medical Officer
SMT	Senior Management Team
SOI	Statement of Intent
SSC	State Services Commission
SSU	Sterilizing Services Unit
SSSG	Shared Support Services Group
SBL	Surgical Booking List
SP	Strategic Plan
SPA	Support Package Allocation
TAC	Travel and Accommodation
TAG	Technical Advisory Group
TAS	Technical Advisory Service
TAT	Turnaround Times
TBC	To Be Confirmed
TLA	Territorial Local Authorities
TMP	Top Management Programme (run through DHBNZ)
TOP	Termination of Pregnancy
TOR	Terms of Reference
TOW	Treaty of Waitangi
UPC	User Park Charge
VHT	Vision Health Technician
VNT	Visiting Neurodevelopment Therapist
WAICAP	Wairarapa Care of Aged Persons
WAS	Wairarapa Ambulance Service

WAVE	Working to add value through E information (<i>Information Technology term</i>)
WCPHO	Wairarapa Community Primary Health Organisation
WCTAG	Well Child Technical Advisory Group
WDHB	Wairarapa District Health Board
WIPA	Wellington independent Practitioners Association
WHO	World Health Organisation
WPH	Wairarapa Public Health
WOOPS	Wairarapa Organisation for Older Persons
YAG	Youth Action Group
YTD	Year-to-date
YOT	Youth Offending Teams
YLL	Years of Life Lost
YLD	Years Lost to Disability

Other Commonly Used Definitions / Terms:

CAPEX	Capital Expenditure
Stakeholder	Groups or individuals who have a direct or indirect interest in the DHB and its activities
Wash-up	Loss (Financial)

Should you wish to have any general terms (not specific medical or clinical terms) added to this glossary please email Maree Day on maree.day@wairarapa.dhb.org.nz